

**h+k** **10** KEY STEPS TO INTEGRATED DESIGN

The following key process steps form the organizational framework of an integrated team approach to sustainable design.

**1**

**Project Definition**

Embed sustainable design in contract and schedule.

**2**

**Team Building**

Assemble an experienced design team.

**3**

**Education + Goal Setting**

Team sets sustainable goals and measurable outcomes.

**4**

**Site Evaluation**

Identify site constraints and sustainable opportunities.

**5**

**Baseline Analysis**

Develop baseline energy and water analysis.

**6**

**Concept Design**

Embed sustainable strategies in design concept.

**7**

**Design Optimization**

Seek synergies in the refinement of systems.

**8**

**Documents and Specifications**

Incorporate sustainable requirements into documents.

**9**

**Bidding and Construction**

Contractor and team collaborate to deliver facility.

**10**

**Post-Occupancy**

Monitor and improve building O+M and occupant satisfaction.